

River Valley School Board – Policy Committee Meeting

Committee: Policy Date: December 5, 2022 Meeting Time: 5:00 pm Adjourn Time: 6:00
 Present: Kathy Jennings, Deb Nelson, Fred Iausly, Sara Carstensen, Loren Glasbrenner

Agenda Item	Motion	2 nd	Discussion
N/A	Fred	Sara	Motion to accept proofs of notice. Passed unanimously on a voice vote.
Approval of minutes from Nov 7, 2022	Fred	Sara	Approved
362 Library Media Centers	Fred	Deb	<p>Recommend to the Board for a 2nd reading.</p> <p>Per statute, the Library Media Center is required to have Library Services Plan. The statute states: Each school district board shall have on file a written, long-range plan for library services development which has been formulated by teachers, library and audiovisual personnel and administrators, and approved by the school district board. Loren Glasbrenner is working with Library staff to put together a Library Services Plan for review by the Board by the end of the current school year.</p> <p>At the 1st reading, language was added to have this plan reviewed at a minimum of every 5 years, and the approval of the Board of Education. No additional changes at 2nd reading.</p>
524.4 Staff/Student Relationships	Fred	Deb	<p>Recommend to the Board for a 2nd reading.</p> <p>WASB commented on the \$25 gift allowance. The current policy states “Staff are not to accept gifts from or give gifts to current students of greater than \$25 per student per year.”</p> <p>At the 1st reading, the committee changed this to \$40 due to inflation and struck “per student per year.” Other governmental agencies and non-governmental agencies are upping various allowances also. No additional changes at 2nd reading.</p>

722.5 Sudden Death or Suicide (Prevention and Response)	Fred	Deb	<p>Recommend to the Board for a 2nd reading.</p> <p>Periodic in-service is currently provided to the staff for training. At the 1st reading this was updated to “annual” instead of “periodic” and Student Assistance Program (SAP) was updated to Social Emotional Learning (SEL). Two statutes were added as a cross reference (below).</p> <p>WASB stated two statutes:</p> <ol style="list-style-type: none"> 1. Wis. Stat. Sec. 115.365(3) includes a requirement to provide some suicide-related professional development and information to staff (Loren Glasbrenner has already put together some training for the staff) 2. Wis. Stat. Sec. 118.295 liability exception for suicide intervention efforts <p>No additional changes were made for the 2nd reading.</p>
722.67 Public Access Defibrillator Program	Fred	Deb	<p>Recommend to the Board for a 2nd reading.</p> <p>WASB comment: "Use of the AED" - 1.b. "If a victim is unresponsive, call "9-1-1" and get AED." This instruction is confusing in that it seems to indicate that the individual (if alone) is being instructed to leave the victim to call 911 and get the AED. May be appropriate to differentiate what happens if person at the scene is alone with the victim or when there are others available who can be instructed to call 911 and go to get the AED.</p> <p>At the 1st reading, the Committee decided current policy language is good and did not recommend any changes to current policy. No changes at 2nd reading.</p>
727 Concussion Management	Fred	Deb	<p>Recommend to the Board for a 2nd reading.</p> <p>Jaimie Hegland reviewed – no changes from him.</p> <p>WASB commented there should be a statement that a concussion plan should be distributed and signed. RV is currently doing this, therefore no changes were made at 1st or 2nd readings to current policy.</p>
744 Creating and Placing Web Pages	Fred	Deb	<p>Recommend to the Board for a 2nd reading.</p> <p>WASB comment: Consider language in policy concerning the District's obligation to provide a webpage and accompanying information that is fully accessible to individuals to varying types of disabilities</p> <p>The District already complies with this. At the 1st reading, a cross reference was added to the page on the District’s website: rvschools.org/district/adaaccessibility.cfm. No additional changes at 2nd reading.</p>
760 Food Services Management	Fred	Deb	<p>Recommend to the Board for a 2nd reading.</p> <p>Language added to comply with federal funded school meal programs at the 1st reading. No additional changes at 2nd reading.</p>

761 Free and Reduced Price Food Services	Fred	Deb	<p>Recommend to the Board for a 2nd reading.</p> <p>Language added to comply with federal funded school meal programs at the 1st reading. No additional changes at 2nd reading.</p>
762 Automated Lunch/Breakfast Program	Fred	Deb	<p>Recommend to the Board for a 2nd reading.</p> <p>Language added to comply with federal funded school meal programs at the 1st reading. No additional changes at 2nd reading.</p>
762.1 and Rule Food Service Collection and Non-Payment	Fred	Deb	<p>Recommend to the Board for a 2nd reading.</p> <p>Language added to comply with federal funded school meal programs at the 1st reading. No additional changes at 2nd reading.</p>
831 Public Conduct on School Property	Fred	Sara	<p>Recommend to the Board for a 1st reading.</p> <p>Added additional language to policy about what kind of behavior is prohibited while at school, on school grounds or attending school functions:</p> <ul style="list-style-type: none"> • Consumption of illegal drugs • Any activity not in compliance with the Student Handbooks. <p>Added cross reference to student handbooks.</p>
852 Distribution of Electronic and Printed Material	Fred	Sara	<p>Recommend to the Board for 1st reading.</p> <p>No changes to existing policy, however there was discussion that RVSD does not have a policy to address <u>students</u> distributing electronic or printed material. Loren Glasbrenner did some investigation prior to the meeting, and presented a policy that RVSD's attorney recommended should be in the Policy manual. This policy "Student Distribution of Literature and Student Self-Expression" will be reviewed by the policy committee at the next meeting.</p>
423 & 423 Rule Public School Open Enrollment	Fred	Sara	<p>Recommend to the Board for 1st reading.</p> <p>This policy and rule are required to be reviewed once a year, prior to February, to address class sizes. If the school board would like to put a limit on class sizes, this is the policy where that would take place. However, the District does not need or want to limit class sizes at this time, so no changes were made to the policy.</p>
347 Exhibit 1 Release Form for Student Records Not Considered to be "Student Directory Data"			<p>Tabled until next meeting</p>

347 Exhibit 2 Request for Non-Disclosure of “Student Directory Data”	Fred	Sara	<p>Recommend to the Board for 1st reading.</p> <p>This exhibit states there is an October 1 cut-off for parents/guardians to make a directory data decision. If a parent misses the deadline, but later informs the District that records may not be released, the District would not be able to deny the request. Language was added to state that requests made after October 1st will take effect on the day after they are received.</p>
452.4 Rule 1 Administering Medication Procedure	Fred	Sara	<p>Recommend to the Board for 1st reading.</p> <p>118.29 allows authorized personnel to administer opioid antidote and protects against liability. Language stating this was added to the rule.</p>
533 Exhibit Disclosure Statement – Employee Fair Credit Reporting Act Disclosure			<p>Tabled until next meeting.</p>
744 Exhibit Consent Form – Web/RVTV Permission to Display Classroom/ Academic Activities			<p>Tabled until next meeting.</p>
822 Rule – Procedures for Access to Public Records	Fred	Sara	<p>Recommend to the Board for 1st reading.</p> <p>Discussion about the current price charged for copies (25¢ per page) for public records requests. WASB suggested lowering price to actual cost, which they estimated at approximately 1¢ per page. The committee discussed that charging 25¢ per page most likely doesn’t even start to cover staff time and did not want to lower the charge per page. No changes were recommended.</p>
861 Exhibit 2 Disclosure Statement – Volunteer Fair Credit Reporting Act Disclosure			<p>Tabled until next meeting.</p>
Adjourn	Fred	Sara	<p>Next meeting scheduled for January 2, 2023 at 5:00 in the Middle School Library.</p>